

**ASSOCIATED PROPERTY MANAGEMENT (2001) LTD**

#1-1441 St. Paul Street, Kelowna, BC V1Y 2E4

Ph: 250-712-0025 Fax: 250-712-2265

**APPLICATION FOR STRATA DOCUMENTS AND INFORMATION****APPLICANTS INFORMATION: (must be completed by applicant)**

Firm: \_\_\_\_\_ Date of Request: \_\_\_\_\_  
 Contact: \_\_\_\_\_ Fax: ( ) \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
 \_\_\_\_\_ Email: \_\_\_\_\_

**PROPERTY INFORMATION:**

Strata Plan \_\_\_\_\_ Strata Lot \_\_\_\_\_ PID# \_\_\_\_\_  
 Completion Date \_\_\_\_\_ Possession Date: \_\_\_\_\_ Move in date: \_\_\_\_\_  
 Civic Address \_\_\_\_\_  
 Legal Description: \_\_\_\_\_  
 Purchaser's Name (Please print clearly) (First) \_\_\_\_\_ (Last) \_\_\_\_\_  
 (First) \_\_\_\_\_ (Last) \_\_\_\_\_  
 Purchaser's Phone Number (Bus) \_\_\_\_\_ (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_  
 Will reside: Yes / No If no, non-resident address \_\_\_\_\_  
 Vendor's Name \_\_\_\_\_ Details of Lien (if any) \_\_\_\_\_

*The personal information requested and subsequently provided is for the purposes of identification and communication, processing payments, responding to emergencies, ensuring the orderly management of the strata corporation, and complying with legal requirements. The strata corporation is authorized to collect, use and disclose our personal information for these purposes.*

**FORM F & B with price list (applicable taxes not included) - Applicant must clearly indicate the type of form(s) & service(s) requested.**

7 Days: Form F \$ 15.00 <input type="checkbox"/>	Form B \$ 35.00 <input type="checkbox"/>	Both Form F & B \$ 50.00 <input type="checkbox"/>
4-6 Days: Form F \$ 75.00 <input type="checkbox"/>	Form B \$ 95.00 <input type="checkbox"/>	Both Form F & B \$ 170.00 <input type="checkbox"/>
3 Days: Form F \$ 95.00 <input type="checkbox"/>	Form B \$ 115.00 <input type="checkbox"/>	Both Form F & B \$ 210.00 <input type="checkbox"/>
2 Days: Form F \$ 115.00 <input type="checkbox"/>	Form B \$ 135.00 <input type="checkbox"/>	Both Form F & B \$ 250.00 <input type="checkbox"/>
Same Day: Form F \$ 165.00 <input type="checkbox"/>	Form B \$ 185.00 <input type="checkbox"/>	Both Form F & B \$ 350.00 <input type="checkbox"/>

**STRATA DOCUMENTS REQUESTED: Applicant must clearly indicate the type of documents requested \$0.25 per page for pick up orders**

Meeting Minutes: From: \_\_\_\_\_ To: \_\_\_\_\_  
 Current Bylaws:  
 Strata Plan:  Engineering Reports:  
 Current Financial Statements:  Other: \_\_\_\_\_

**Documents Price list: (applicable taxes not included) - Applicant must clearly indicate the type of form(s) & service(s) requested.**

Same day: \$150.00  2 days: \$100.00  3 days: \$80.00  4-6 days: \$60.00  7 days: no charge

**SHIPPING AND DELIVERY METHOD:**

Email: \$5/order+tax  Faxing: \$5/order+tax  Mailing: \$5/order+tax  Long Distance Call: \$5/order+tax  
 Courier: \$5/order+tax  Courier Collect:  Courier Account No.: \_\_\_\_\_  Pick Up - no charge

**REALTOR UNDERTAKING:** I hereby confirm that I am a registered owner, or an agent authorized by an owner and entitled to receive the documents ordered. I agree to pay the charges in full upon placement of the order and understand this order is Non-Refundable.

Authorized Signature: \_\_\_\_\_ Name: \_\_\_\_\_

**LAWYERS LEGAL UNDERTAKING: We undertake to pay the document fees listed above to Associated Property Management (2001) Ltd.**

And the following fees payable below to the strata corporation: Please sign below once the following has been provided

Undertaking Accepted by: (To be signed by Lawyer / Notary)

Name _____	Signature _____	Date _____
Strata Fees _____	Other Charges (GST/Gas/hot water/lease/cable) _____	Insurance Co. _____
Arrears _____	Move in Fee _____	Move out Fee _____
AGM/SGM on _____	Proposed Fees & Adj. _____	S/Levy _____
Other Charges _____		

Legal Undertaking required to pay \$: \_\_\_\_\_